

The St. Vincent Ferrer Parish
Parish Pastoral Council Meeting Minutes
June 19, 2019

Council Members Present	Council Members Not Present	Clergy and Guests Present
Father Dennis Jaspers, Pastor Terry Callan, Chairperson Jack Schwein, Vice Chairperson Mark Dunkley, Member-at-Large and Festival Commission Jodi Kastner, Member-at-Large Julie Morency, Member-at-Large Commission Representatives: Lisa Samson, Athletics Commission Denny Connor, Building & Finance Chris Homan, Parish Life Susan Aloisio, Worship Elaine Rairden, Recording Secretary	Michael Beiting, Education Commission Travis Everly, Member-at-Large Bill Montel, Parish Life Commission	Deacon Brian Caperton, Pastoral Associate New Members – 2019-2020 Council: Tina Borchard, Member-at-Large Ruth Connolly, Member-at-Large Maria Barrett, Worship Commission

Agenda -- Information/Discussion	Action/Follow Up
<p>I. Opening Procedures The regular meeting of the St. Vincent Ferrer Parish Pastoral Council (Council) held on June 19, 2019, was opened with a prayer led by Father Dennis Jaspers at 6:03 pm. The minutes of the May 15, 2019, regular meeting and the June 5, 2019, special meeting, which were distributed electronically to the Council prior to this meeting, were unanimously approved and posted to the parish website.</p> <p><u>Introduction of the new members of the 2019-2020 Council</u> Mr. Callan welcomed the new members Tina Borchard and Ruth Connolly, Members-at-Large, and Maria Barrett, Worship Commission. He expressed the appreciation of the Council and the St. Vincent Ferrer community to the members whose terms will expire</p>	

Agenda -- Information/Discussion	Action/Follow Up
<p>this month. They are Mark Dunkley, as a member-at-large and Susan Aloisio, as the representative of the Worship Commission. Mr. Callan also expressed his appreciation to all the members of the Council for their dedication and good work this past year and to Elaine Rairden for her serving as the Council recording secretary.</p> <p>II. Items to be Discussed</p> <p>A. <u>Regular Meeting Dates for Council year 2019-2020</u> Mr. Callan referred to the list of the 2019-2020 Council meeting dates which was distributed prior to the meeting. He confirmed the Council meets on the third Wednesday of each month except for the months of July and December.</p> <p>B. <u>Election of Vice Chairperson for 2019-2020</u> Mr. Callan stated that candidates eligible to be vice chairperson must be members-at-large and be able to serve as chairperson the following year. He stated that although the term of office for the new Council members does not begin until July, they are eligible to be candidates as well as vote for the office of vice chairperson. The candidates for vice chairperson for the 2019-2020 Council are: Travis Everly, Jodi Kastner, Tina Borchard, and Ruth Connolly. Ballots were distributed to the Council members on which to write their choice for vice chairperson.</p> <p>C. <u>Celebrating the 50th anniversary of the church dedication on October 20, 2019, with Archbishop Schnurr</u></p> <p>1. <u>Progress report on fundraising for church renovation</u> Mr. Callan referred to the Building and Finance Commission report which was previously distributed to the Council. He asked whether there is anything to be added. Mr. Dunkley stated that the total amount pledged to date had increased to over \$169,000. He reported that about 70% of the new LED lights have been installed, doubling the amount of light by meter reading and decreasing the energy cost by 75% to 80%. The lights may be controlled with new switches. These lights are being installed in conjunction with the 50th anniversary renovation, but are funded by the One Faith, One Hope, One Love campaign.</p>	<p>Mr. Callan announced that Jodi Kastner was elected to serve as the Council vice chairperson for the 2019-2020 year. Ms. Kastner accepted the position.</p>

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<p>Mr. Dunkley advised that new pads will be installed on the feet of all the kneelers. He stated that, with the approval of Father Jaspers, there will be an outreach for 12 to 20 volunteers to clean and possibly re-stain and seal the pews. Staining tests are currently being done on some of the pews which will be removed from the cry room.</p> <p>2. <u>Progress report from ad hoc committee to plan the celebration</u> Ms. Homan stated that in addition to the information contained in the Worship Commission report, the ad hoc committee will contact the leadership of each parish organization requesting the assistance of their groups in setting up, serving or breaking down the reception. Ms. Homan asked the question on behalf of the committee whether alcohol would be served during the reception. The committee will coordinate with the school leadership on the children’s activities for the celebration. Ms. Homan asked whether the expenses related to the celebration are to be paid from the Worship Commission budget or from other accounts.</p> <p>D. <u>Jim McCormick’s Retirement</u> Mr. Callan stated that even though Mr. McCormick, Director of Music Ministry, will retire on October 20, 2019, immediately following the 50th celebration, the planning of any retirement activity for him should begin soon.</p> <p>III Announcements Next Council meeting is Wednesday, August 21, 2019, at 7:00 pm, in Room B.</p> <p>IV. Adjournment The meeting of the Council was adjourned at 6:40 pm.</p> <p>V. Closing Prayer Deacon Brian led the Council in the closing prayer.</p>	<p>Mr. Dunkley will reach out to the boy scouts and invite them to help on the pew refinishing project.</p> <p>There was consensus that punch is an appropriate beverage to be served during the 50th Anniversary reception and alcohol is not necessary.</p> <p>The Ad Hoc 50th Committee will meet with Denny Connor of the Finance Commission on a celebration budget.</p> <p>There was consensus that the retirement reception for Jim McCormick will be held on October 13, 2019, after the 11:00 am mass.</p> <p>Mr. McCormick’s retirement reception will be placed on the Council agenda for August 21, 2019.</p> <p>Planning the reception will be coordinated with the Hospitality Ministry.</p>

Commission reports 6/19/19

Athletics

- Doing full roll out of soccer for all grades with All Saints. This will include a new instructional program for pre-K/K. Requested that no games be scheduled festival weekend or October 20th.
- Only one girls volleyball team in the fall (6th grade). No registrations in other grades.
- Continuing to work with Shawn Pence on new carpet for the parish hallway. Hoping to get this carpet installed before school begins again.
- Asked Kathy to get the fryers and kitchen hood cleaned and bill these items to athletics.
- Would like to do a lighter finish on the gym floor and possibly put a Hornet logo in the middle (would like to coordinate this with when the gym floor is due to be stripped).

Building and Finance

Financials

- Weekly offerings continue to be below budget.
- Forecasted fiscal year end for church & school is positive.
- Capital expenditures for the year will come out of any surplus from this year and last year. Capital expenditures include parking lot sealing, church roof, security cameras, exterior LED lighting, tuck point work, and church interior LED lighting.
- It was decided to put the \$50,000 debt reduction donation plus \$15,000 in Debt Reduction collection envelopes toward principal. Kathy will make the payment this month. Loan balance will then be less than \$600,000.

Building & Grounds

- Parish Center & School Tuck Pointing – work complete
- Kneelers/Pews
 - Work is being done in sections. The “wedge” of pews closest to the Drees building is the first to be done. Areas not accessible by the weekend Masses will be roped off.
 - Work should take 4-6 weeks.
- Lighting
 - Work on the interior church lights will begin 6/17 and is planned to be completed within the week.
- Carpet
 - Looking into moving the baptismal fonts before carpeting can be completed.

- Restrooms
 - Mark D. working on drawings and permits to get final bids
 - Men's/Women's bathroom location flip
 - B&F discussed having individual unisex bathrooms, 2 per side. Mark D. says this would not meet the minimum fixture requirements for code. Women's restrooms require more fixtures, so flipping the locations provides more useable space.

Other

- 50th Birthday Campaign Fundraising as of 6/10/19
Pledged = \$167,084; Received = \$153,631
- School Registrations Update as of 6/10/19
149 in K-8, 10 in Preschool, 159 Total
50% Catholic, 50% Non-Catholic
- Preschool is currently not full enough to be self-funding in 2019-20. There are reserves from the preschool renovation fund that can be used for this coming school year.

Education

Notes from 5-20-19 meeting:

- After the opening prayer, Kim gave us updates about the school- the spring concert and art show were a success as well as May Crowning and Field Day. They are welcoming several new staff members: Ms. Anne Marie Mackenzie (Kindergarten) and Ms. Michelle Kohler (7th grade homeroom teacher)
- There will be a new Parochial Vicar at SVF, and his name is Fr. Jedidiah Tritle. He begins July 1st
- First Communion went very well and next year it is scheduled for May 3rd
- SVF welcomed 4 people into the Church and 16 were welcomed at All Saints
- Brian is working on preparing the RCIA program for next year as well as the school Mass schedule
- Some PREP classes will be combined due to smaller numbers of students and fewer teachers - the Pflaum series will probably be used again
- Confirmation is scheduled for February 9th of next year at the Cathedral with Bishop Binzer presiding
- The students may be exempt from the Confirmation retreat if they attend the Totus Tuus program
- The pastoral team is also changing; Fr. Tom Wray will be with us starting July 1st and will be doing Masses on the weekends and possibly some school Masses
- The dates for future meetings are 8-26, 9-23, 11-18, 1-27, 3-23, and 5-18 from 6:30-7:30

Principal's report:

The NPDS report for the state was completed. This report connects us to all the school districts (16) that our students live in. It is through this that we receive state monies for IDEA and Titles.

Grandparents/Special Person Day was held on May 3. It began with 8:20 mass followed by breakfast, visits to the classrooms and tours. The turnout for this event was great and everyone had a wonderful time.

On May 8 we held our Spring Concert/Art Show. Before the concert, families viewed the Art Show in Hamilton Hall. Our art teacher displayed student's best work from the school year. After the concert, which was held in church, everyone came back to the cafeteria for refreshments in the cafeteria and to continue viewing the art show.

We invited all our volunteers to attend mass and May crowning on May 15. After mass, second graders sang a thank you song to our volunteers and then they were given a flower as a small thank you for all that they do for us.

Field Day/Talent Show was on May 17. During the morning students participated in different games which were run by our 8th graders. The PTO provided us a hot dog lunch which was followed by the SVF Talent Show.

8th grade graduation is May 21. Mass is at 7pm followed by the Graduation Award Ceremony and dinner and reception.

Last day of school is May 24.

We are pleased to announce the addition of Ms. Anne Marie Mackenzie and Ms. Michelle Kohler to the St. Vincent Ferrer School Teaching staff!

Ms. MacKenzie will be teaching kindergarten. She is originally from Cleveland, OH and is a 2019 graduate of the University of Dayton. Ms. MacKenzie is certified in grades pre-k through 5 and is also certified as an Intervention Specialist. Ms. MacKenzie completed her student teaching kindergarten and as an Intervention Specialist at Primary Village South Elementary in Centerville School District. Additionally, Ms. MacKenzie has worked in the After-School program at Holy Angels School in Dayton.

Ms. Kohler will be our 7th grade homeroom teacher, and she will be teaching Science and Religion. Ms. Kohler is a Cincinnati native and graduated in 2013 with a B.S. in Business Administration from Xavier University. Ms. Kohler went on to earn her Master's of Education Degree in Middle Childhood Education from Xavier in 2019, with areas of concentration were Science and English

Language Arts. While earning her Master's Degree, Ms. Kohler served as a long-term substitute teacher at John Paul II and Wyoming Middle School.

We look forward to welcoming Ms. MacKenzie and Ms. Kohler to the SVF Family!

Worship

(The planned agenda was tabled in order to allow members to discuss the end of Deacon Dave's ministry at SVF. Items deemed pertinent were discussed)

1. 50th Anniversary Mass & Celebration
 - Members agreed that it would be appropriate to invite the Knight's of Columbus to participate in the liturgical celebration.
 - Liturgical ministers will be selected by the Worship Commission. The number of Eucharistic ministers necessary will depend on the number of priests and deacons present.
 - Art & Environment will plan special decorations/flowers for the sanctuary
2. Mary Kay Lynch will be stepping down as chairperson of the Worship Commission in September. She will remain coordinator of the sacristans for now.